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The Quality in Careers Standard >>>>



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*Ofsted Judgement 'Outstanding'
Careers Department*



Winner 2015



Recognising Excellence
in Careers, Employability
and Enterprise



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University not for you?



*This leaflet sets out to
offer information to
support you in your
decision making*

Apprenticeship Route

What? An apprenticeship is a job with training

Overview

Apprenticeships combine practical training in a job with study. As an apprentice you will:

- work alongside experienced staff
- gain job-specific skills
- earn a wage and get holiday pay
- study towards a related qualification (usually one day a week)

Apprenticeships take 1 to 4 years to complete depending on their level.

Levels of apprenticeship

An apprenticeship has an equivalent education level and can be:

- Intermediate - equivalent to 5 GCSE passes
- Advanced - equivalent to 2 A level passes
- Higher - can lead to NVQ Level 4 and above, or a foundation degree
- Degree – Equivalent to a bachelor's or master's degree

Who can apply

You can apply for an apprenticeship while you're still at school. To start one, you'll need to be:

- 16 or over
- living in England
- not in full-time education

How to apply

There are 3 steps to applying for an apprenticeship.

- Search for an apprenticeship.
- Sign in or create an account.
- Complete and submit your application.

When to apply

All vacancies have application dates and possible start dates

Work Route

Students are required to continue in education or training until their 18th birthday.

After this date the option of working may be taken.

Enterprise

Why not consider setting up a business?

The basic stages are as follows

Inspiration – business ideas?

Finance and Funding – managing your money

Rules and regulations – tax, VAT, insurance

Growing your business – networking and marketing

Work Experience

Work experience could improve your CV and personal statement. Improve your skill levels and life experience.

Volunteering

Volunteering in the community is a worthwhile opportunity to help others whilst improving the content of your CV

Useful tips to improve Chances of employment

Network with employers in school

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Get involved in your community

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Collect evidence for your ROA

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Work Experience

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Have a positive and mature online presence

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Creating a good CV

www.bbc.co.uk/news/business-15573447

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www.nationalcareersservice.direct.gov.uk/advice/getajob/cvs

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www.theguardian.com > ... > Professional development

Useful Websites

www.gov.uk/apply-apprenticeship

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www.twitter.com/Apprenticeships

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www.nationalcareersservice.direct.gov.uk/

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www.thesource.me.uk/

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www.prospects.ac.uk/gap_year.htm

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www.suffolkjobsdirect.org/

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www.unisnotforme.com/business/



For a Careers Interview

Contact

Mrs Osborne

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or the Independent Careers Advisor

Mr D Course

DCourse@castlemanor.org.uk