

PERSON PROFILE	ESSENTIAL	DESIRABLE
<b>Education &amp; Qualifications</b> Person Specification: Assistant Headteacher: Student Support	Education to degree or equivalent level Teaching qualification	Further study or training in relevant subject area Further qualification in leadership and management
<b>Specialist Knowledge &amp; Skills</b>	Excellent knowledge and understanding of Special educational needs provision and code of practice. Behaviour management strategies Up to date knowledge of Safeguarding Procedures Ability to analyse assessment data ICT competency	SENDCO training Be a Senior Designated or Alternate Professional
<b>Leadership &amp; Management</b>	Positive attitude towards change The ability to plan and prioritise The ability to motivate and enthuse colleagues Good communication skills, both written and oral Good interpersonal skills Ability to chair meetings effectively Good negotiating skills and the ability to diffuse situations Excellent presentation skills Ability to lead staff training	Experience of change management
<b>Relevant Experience</b>	Significant Middle Leadership experience with a student support focus. EG. Head of House / Year Experience of leading whole school initiatives	Experience in a position of senior responsibility in a secondary school setting
<b>Additional Requirements</b>	Commitment to continuous improvement Flexible approach Able to work independently and as part of a team Approachable and sensitive to the needs of others Openness and willingness to address and discuss relevant issues Self-motivating and resilient Good organisation and the ability to work under pressure	Willingness to take part in extra-curricular activities, including trips and visits A good sense of humour