

## **THOMAS GAINSBOROUGH SCHOOL**

### **Instrumental Tuition Contract Academic Year September 2023 – August 2024**

#### **General**

- Lessons may be given in groups of up to four pupils.
- Some lessons may be given on an individual basis. Decisions are based on ability, progress and whether there are any other pupils at the same stage on an instrument.
- Groups may be altered depending upon progress at any point in the year.
- Pupils may need to go on a waiting list for some instruments as lesson time is not always available.
- On occasions, pupils will be auditioned over a half term to determine who starts and who goes on a waiting list.
- Parents will be expected to accept liability for student's instruments when used and left at school
- Pupils will receive a minimum of 30 lessons per year. Often, more lessons are given at no extra cost.
- It is the student's responsibility to attend lessons. Any missed lessons for this reason are included in the minimum of 30.
- Lessons in the Autumn term will begin at the discretion of the teacher. This will be within the first 4 weeks of term.

#### **Notice Periods:**

- A half terms notice is required to cancel lessons.
- If you do not wish to continue tuition in the following term, notice must be received by the school by the following specific dates:
  - Spring Term: Friday 20th October 2023,
  - Summer Term: Friday 16th February 2024
- Notice must be given by emailing Mr Reynolds [nreynolds@tgschool.net](mailto:nreynolds@tgschool.net)
- Students in Years 11 and 13 will only receive lessons up to May half term in the summer term.
- If the correct notice is not given by the specified date, fees will be payable for the next term.

#### **Payments:**

- Tuition is charged at £115 per term.
- Tuition fees are payable before the first lesson of each term takes place.
- Deadlines for 2023/2024 tuition fees are as follows:
  - Autumn Term: Friday 12<sup>th</sup> September 2023
  - Spring Term: Wednesday 3<sup>rd</sup> January 2024
  - Summer Term: Monday 15<sup>th</sup> April 2024
- Students in Years 11 and 13 will be charged £57.50 for the Summer Term only as lessons will cease after the May half term.

- Lessons will not be given if fees have not been paid in advance.
- Exam costs will be invoiced separately and will need to be paid prior to the exam taking place.
- The charges are covered by the TGS Remissions Policy for parents who are unable to meet the financial requirements.

**Discontinuation of lessons will occur for the following reasons:**

- If a student fails to attend several lessons except in the case of illness or other valid reason.
- If a student does not practise and therefore makes unsatisfactory progress.
- If a student persistently leaves his/her instrument in the practice room at the end of the school day.
- If a student does not regularly attend school ensembles or does not contribute to the concerts held by the school.
- If parents/guardians do not pay for lessons within the prescribed time unless the Remissions Policy applies.

The school will provide a termly report on progress.

I accept that Thomas Gainsborough School cannot be held responsible for any musical instrument or equipment that my son/daughter takes to school.

## **Music Tuition Expectations**

### **The students will be expected to:**

- Attend all lessons, with their instruments and books.
- In the case of illness notice should be given by 9am on the day of the lesson (to allow for lessons to be rescheduled).
- Practice regularly so that sufficient progress can be made (5 times a week).
- Provide music books when required and to replace strings or reeds when necessary (consumable items).
- Regularly attend the rehearsals and concerts of at least one of the musical groups at school and students may also form their own ensembles which may perform in the concerts.
- To take their instruments home at the end of each school day to practise.

### **Parents/guardians of students will be required to:**

- Encourage their son/daughter to practise regularly and monitor their progress.
- Students are also able to arrange practise in school with Mr Reynolds.
- Contribute a specified amount to the cost of lessons for each term, the rest of which will be paid by the school.
- The charges are covered by the TGS Remissions Policy for parents who are unable to meet the financial requirements.
- Pay the cost of any exams taken by the student and ensure that he/she can attend the exam.
- Accept liability for student's instruments when used and left at school.

The school will report on progress through Pupil Record Books.